

Criteria	Evidence	Time dated evidence
Free school meals	Suffolk County Council letter	Current academic year
Income Support	Letter from Job Centre Plus confirming income support	Dated within 6 months of remissions application
Income based Job Seeker's Allowance	Letter from Job Centre Plus confirming Income based Job Seekers Allowance	Dated within 6 months of remissions application
Income related Employment and Support Allowance	Letter from Job Centre Plus confirming Income related Employment and Support Allowance	Dated within 6 months of remissions application
Guarantee element of State Pension Credit	Pension Credit Statement	Dated within previous 12 months
Child Tax Credit but no element of Working Tax Credit and have an annual income (as assessed by HM Revenues & Customs) that does not exceed £16,190	Child Tax Credit Statement	Dated within previous 12 months
If you are supported under Part VI of the Immigration and Asylum Act 1999.	HMRC documentation	Dated within previous 12 months
Working Tax Credit during the four-week period immediately after your employment finishes or after you start to work less hours per week.	Working Tax Credit Statement	Dated within previous 12 months
Universal Credit (provided you have an annual net earned income of no more than £7,400 (£616.67 per month), as assessed by earnings from up to three of your most recent assessment periods).	Universal credit statement	Dated within 3 months of remissions application
Children in Care (LAC)	Considered on an individual basis	N/A
All other remission requests	P60	Most recent
	Payslips	Within previous 3 months
	School fee remission statement	Last academic year
	Child Tax Credit Statement	Dated within previous 12 months
	Self-employed tax return	Dated within previous 12 months
	Household bank statement	Within previous 3 months